

A regular meeting of the Board of Water Commissioners of the Cathedral Gardens Water District was held at 112 Marlborough Road, West Hempstead, New York on March 28, 2024.

Chairman Raymond Rockensies opened the meeting at 6:00 p.m.

Present: Glenn R. Barnett, Commissioner/Chairman  
Raymond Rockensies, Commissioner/Secretary  
Joseph A. Corino, Commissioner/Treasurer  
William Rockensies, Recording Secretary

The minutes of the March 12, 2024, meeting was read and on a motion by Commissioner Rockensies, were unanimously approved by the board; a copy will be forwarded to the Hempstead Town Clerk for filing.

The Board received a monthly statement from TD Bank and BNY Mellon gave it to Commissioner Corino for him to reconcile the checkbook.

Commissioner Corino advised the Board that the following checks were prepared for approval:

3693	Skinnon & Faber CPA	\$4,791.06
3694	Joseph A. Corino - expenses	16.00

At the direction of the Board, Commissioner Corino executed the payments.

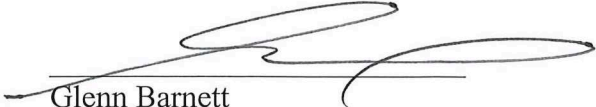
Commissioner Barnett reported on the recent water main break, 3/26/2024 on Buckingham Road. Orchid Sewer Contracting was called in to make the emergency repairs, upon excavating the area they discovered it was a break in the hydrant tee and an additional break approximately six feet away in the main itself. The tee was replaced, and a clamp was placed over the ring crack in the main. The system was flushed, and water was restored. Commissioner Barnet reported that there were several complaints received for rusty water following the restoration, he performed some additional flushing of the mains and it did eventually clear up.

Commissioner Barnet reported that he completed the collection of water samples for the disinfection by-products, all samples were delivered to Pace Analytical for testing as required by the Nassau County Department of Health.

The Board discussed letter proposal, LP231125, received from H2M architects and engineers for the development of a Geographic Information System (GIS). The Board agreed that the GIS, which is currently in use by the West Hempstead Water District, is critical to have for preparing the lead service line inventory. The inventory is required to be set up by the New York State and Nassau County Health Departments by October of 2024. The Board unanimously agreed that utilizing the same GIS as the WHWD is the most beneficial and economical solution to developing the inventory. The Board directed Chairman Barnett to contact H2M with several questions they had regarding some specifics on the proposal, the ability to exchange information between GCWD & WHWD under the GIS.

There being no further business the meeting adjourned. The next regular Board meeting will be held on April 8, 2024.

I, Glenn Barnett, Chairman of the Board of Water Commissioners of the Cathedral Gardens Water District, hereby certify the foregoing to be a true and correct copy of the March 28, 2024, meeting.



Glenn Barnett  
Chairman

A regular meeting of the Board of Water Commissioners of the Cathedral Gardens Water District was held at 112 Marlborough Road, West Hempstead, New York on April 8, 2024.

Chairman Raymond Rockensies opened the meeting at 6:00 p.m.

Present: Glenn R. Barnett, Commissioner/Chairman  
Raymond Rockensies, Commissioner/Secretary  
Joseph A. Corino, Commissioner/Treasurer  
William Rockensies, Recording Secretary

The minutes of the March 28, 2024, meeting was read and on a motion by Commissioner Rockensies, were unanimously approved by the board; a copy will be forwarded to the Hempstead Town Clerk for filing.

The Board received a monthly statement from TD Bank and BNY Mellon gave it to Commissioner Corino for him to reconcile the checkbook.

Commissioner Corino advised the Board that the following checks were prepared for approval:

3695	Glenn R. Barnett	\$858.17
3696	Joseph A. Corino	461.75
3697	Raymond R. Rockensies	554.10
3698	William H. Rockensies	319.40
3699	United States Treasury	1,297.80
3700	U.S. Postmaster	222.00
3701	Orchid Sewer Contracting	8,970.00

At the direction of the Board, Commissioner Corino executed the payments.

Commissioner Barnett reported that there were several complaints about rusty water following the recent fire on Hempstead Turnpike, he performed some flushing of the mains and it did eventually clear up.

The Board received an invite from NY811 for the annual meeting to be held on April 15, 2024 at 9:00am, after a brief review of the invite the Board declined attending the meeting.

Commissioner Corino reported that he completed the Federal IRS form 941 and the New York State NYS45 form to pay the required CGWD taxes.

Commissioner Barnett reported that he has begun drafting the 2023 Annual Water Quality report to be submitted to the Nassau County Health Department. He has assembled the required testing data and is waiting on some additional information from the West Hempstead Water District. As soon as the draft is complete he will forward it the NCDOH for their review.

Commissioner Barnett responded to # 57 Argyle Road to locate the curb box. The homeowner requested it be located so they could perform some internal plumbing renovations. Orchid Sewer Contracting responded to replace the inoperable curb box and verified that the existing service is copper on both sides of the curb box valve.


The board discussed the previously received letter proposal, LP231125, from H2M architects and engineers for the development of a Geographic Information System (GIS).

Commissioner Barnett reported that he spoke with Chris Kobos of H2M and received satisfactory answers to all the questions the Board had. The Board agreed that the GIS, will be a valuable asset and will allow for the open exchange of information with the WHWD.

Chairman Corino made a motion to approve the proposal submitted by H2M, it was seconded by Commissioner Barnett, and all voted unanimously in favor of the attached resolution authorizing Commissioner Barnett to execute the proposal from H2M.

There being no further business the meeting adjourned. The next regular Board meeting will be held on April 23, 2024.

I, Glenn Barnett, Chairman of the Board of Water Commissioners of the Cathedral Gardens Water District, hereby certify the foregoing to be a true and correct copy of the April 8, 2024, meeting.



Glenn Barnett  
Chairman

**CATHEDRAL GARDENS WATER DISTRICT**

**RESOLUTION NO: 01-2024**

**ADOPTED: April 8, 2024**

**RE: Resolution to authorize Chairman Barnett to execute  
a letter proposal from H2M architect & engineers for Geographic Information  
System (GIS) LP231125 rev. 2**

On a motion made by Commissioner Corino, seconded by Commissioner Barnett;

the following resolution was adopted upon roll call:

**WHEREAS**, the Board of Commissioners of the Cathedral Gardens Water District has received a letter proposal from H2M architects & engineers for the creation of a Geographic Information System (GIS); and

**WHEREAS**, the West Hempstead Water District currently utilizes a GIS for maintaining its essential and critical infrastructure data; and

**WHEREAS**, the GIS system will allow the Cathedral Gardens and the West Hempstead Water Districts to exchange and access vital information regarding the maintenance of the water distribution system, including the inventory of service line materials, which is required by the New York State and Nassau County Health Departments; and

**WHEREAS**, the Board finds it to be in the best interest of the District to approve said letter proposal.

**NOW, THEREFORE BE IT RESOLVED**, that Chairman Barnett is directed and authorized to execute the Letter Proposal LP231125 rev. 2, as submitted by H2M architects & engineers and that the board is authorized to make payment to H2M as required under said proposal.

Upon Roll Call Vote:

Commissioner Raymond R. Rockensies  
Commissioner Glenn R. Barnett  
Commissioner Joseph A. Corino

AYE 

AYE 

AYE 

AYES: Three (3)

NOES: NONE (0)

A regular meeting of the Board of Water Commissioners of the Cathedral Gardens Water District was held at 112 Marlborough Road, West Hempstead, New York on April 23, 2024.

Chairman Raymond Rockensies opened the meeting at 6:00 p.m.

Present: Glenn R. Barnett, Commissioner/Chairman  
Raymond Rockensies, Commissioner/Secretary  
Joseph A. Corino, Commissioner/Treasurer  
William Rockensies, Recording Secretary

The minutes of the April 8, 2024, meeting was read and on a motion by Commissioner Rockensies, were unanimously approved by the board; a copy will be forwarded to the Hempstead Town Clerk for filing.

The Board received a monthly statement from TD Bank and BNY Mellon gave it to Commissioner Corino for him to reconcile the checkbook.

Commissioner Corino advised the Board that the following checks were prepared for approval:

echeck	NYS Employment tax	\$25.32
echeck	NYS Employment tax	138.60

At the direction of the Board, Commissioner Corino executed the payments.

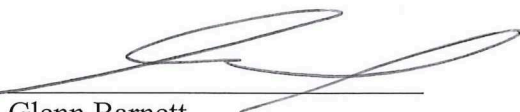
Commissioner Barnett reported that he has sent the draft 2023 Annual Water Quality report to the Nassau County Health Department. He will wait for their comments on the draft before proceeding with printing and distributing it.

Commissioner Corino reported that the District's CPA has completed the 2023 Annual Financial Audit and has given a draft of the report to Commissioner Corino for his review. Upon completion of his review Commissioner Corino will contact the CPA and inform them of his comments, the final report will then be sent to NYS and the Town of Hempstead.

Commissioner Barnett reported that he has been in regular contact with Chris Kobos of H2M regarding the setup and implementation of the District GIS system.

There being no further business the meeting adjourned. The next regular Board meeting will be held on May 14, 2024.

I, Glenn Barnett, Chairman of the Board of Water Commissioners of the Cathedral Gardens Water District, hereby certify the foregoing to be a true and correct copy of the April 23, 2024, meeting.



Glenn Barnett  
Chairman

A regular meeting of the Board of Water Commissioners of the Cathedral Gardens Water District was held at 112 Marlborough Road, West Hempstead, New York on May 14, 2024.

Chairman Raymond Rockensies opened the meeting at 6:00 p.m.

Present: Glenn R. Barnett, Commissioner/Chairman  
Raymond Rockensies, Commissioner/Secretary  
Joseph A. Corino, Commissioner/Treasurer  
William Rockensies, Recording Secretary

The minutes of the April 23, 2024, meeting was read and on a motion by Commissioner Rockensies, were unanimously approved by the board; a copy will be forwarded to the Hempstead Town Clerk for filing.

The Board received a monthly statement from TD Bank and BNY Mellon gave it to Commissioner Corino for him to reconcile the checkbook.

Commissioner Corino advised the Board that the following checks were prepared for approval:

3702	Glenn R. Barnett	\$623.12
3703	Joseph A. Corino	623.12
3704	Raymond R. Rockensies	184.70
3705	William H. Rockensies	411.75
3706	Skinnon & Faber, CPA	\$4,250.00

At the direction of the Board, Commissioner Corino executed the payments.

Commissioner Barnett reported that he had received approval of the 2023 Annual Water Quality report from the Nassau County Health Department. Accordingly, he has sent out the postcard to all the residents of the district informing them that the report is posted on the district website for review.

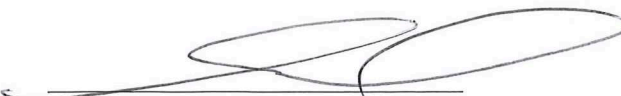
The district received an invoice from Pace Labs dated 4/18/2024 in the amount of \$1,057.00 for bacterial testing. After a brief review of the invoice the Board directed Commissioner Corino to process payment to Pace.

Commissioner Barnett reported that he spoke to a resident on Eton Place regarding low water flow. Commissioner Barnett contacted Orchid plumbing to have them check the service line. Commissioner Barnett opened the hydrant at the end of the dead-end street to flush it out. The West Hempstead Water District also responded and suggested that sediment may be built up in the service line. Orchid will excavate and expose the curb stop to check the flow at that point in the line. If the flow is not sufficient it may be necessary to replace the service line.

The District received a check from the Town of Hempstead for its share of the LIPA payment in lieu of taxes (PILOT) in the amount of \$1,510.02.

There being no further business the meeting adjourned. The next regular Board meeting will be held on May 28, 2024.

I, Glenn Barnett, Chairman of the Board of Water Commissioners of the Cathedral Gardens Water District, hereby certify the foregoing to be a true and correct copy of the May 14, 2024, meeting.



Glenn Barnett  
Chairman